

Board of Directors Meeting Minutes

Date	June 3, 2020
Time	11:00 AM AST
Location	Virtual via Zoom
Present	Braden Newell (Chair), Denis Amirault, Cathie Ross, Emily Trottier, and Luke Hathaway
Regrets	Mitch Archibald (Vice-Chair)
Resource	Braden Newell (Chair)

1. The meeting was called to order at 11:05 AM.
2. At 11:05 PM Mr. Newell asked if there were any conflict of interest declarations. There were no conflict of interest declarations.
3. It was motioned by Mr. Amirault to approve the consent agenda as presented, seconded by Dr. Hathaway. *Motion carried.*
4. Mr. Newell, Chair of the Board of Directors, gave the following Executive Director's Report;
 - a) The Journal is covered by SMUSA's Directors and Officers Insurance.
 - b) Jonathan Shaw sends his appreciation to the Journal for the gift from the Journal board. He and his family welcome's a new baby girl.
 - c) The Journal has received ~27 applications for various roles including six for the board of directors which was passed along to the recruitment committee.
 - d) The Journal is bringing on 7+ new team members and an orientation was held on May 24th for all incoming team members.
 - e) The website will be getting some renovations in the future.
5. It was motioned by Mr. Amirault to move the meeting in-camera at 11:16 AM, seconded by Ms. Trottier. *Motioned carried.*

6. It was motioned by Dr. Hathaway to move the meeting out of in-camera at 12:30 PM, seconded by Mr. Amirault. *Motioned carried.*
7. It was motioned by Dr. Hathaway to approve a revised version of the 2020-2021 budget submitted by Mr. Newell. This motion revokes the budget passed in the previous meeting. Seconded by Mr. Amirault. *Motion carried.*
8. It was motioned by Dr. Hathaway to appoint Benjamin Effah, Alexandra Embree, and Maddy Blazer to the Journal's board of directors on June 12, 2020 following the resignation of Mr. Archibald and Ms. Trottier who are graduating at the end of the summer, seconded by Ms. Ross. *Motion carried.*
9. Mr. Newell opened the floor for other business and discussion. There was no additional business.
10. It was motioned by Dr. Hathaway to adjourn the meeting at 12:31 PM, seconded by Ms. Ross. *Motioned carried.*