

Annual General Meeting Minutes

Date	26 October, 2021
Time	7 PM ADT
Location	Virtual Via Zoom
Resource	Kyle Morton (Chair)

1. The meeting was called to order at 7:01 PM meeting a quorum of ten people.
2. Mr. Morton called the AGM to order and discussed the agenda.
3. Mr. Morton opened the floor to declarations of conflicts of interest. There were none.
4. Mr. Graham moved to approve the agenda. Mr. Philendra seconds the motion. Motion Carried.
5. Mr. Morton provided the update from the Chair. The Journal gained new contributors, new columns, and increased readership September and afterwards. Stronger social media presence was noted, especially on Instagram.
6. Mr. Morton provided the 2020-2021 Financial Report. Surplus revenue exceeded expenses; salaries were the largest expense.
7. Mr. Philendra asked a question regarding advertising and related incentives for staff members who find advertisers for the Journal. Mr. Morton noted that Journal contracts stipulate a 10% finders fee of advertising brought in by all staff.
8. Mr. Morton moved on to the appointments to the Board of Directors. The appointments included Kyle Morton (Chair), Jennifer MacArthur (director), Benjamin Effah (director), and Braden Newell (Alumni Representative). Mr. Graham moved to approve the board of directors. Ms. Ross seconds the motion. Motion Carried.
9. Ms. Ross moves to adjourn the formal meeting of the AGM. Ms. Fernandes seconds the motion. Motion Carried